**Louisiana State Board of Private Investigator Examiners**

**Minutes of Board Meeting of November 13, 2018**

**I.    Roll Call**

Chairman Wallace called the meeting to order at 9:04a.m., Tuesday November 13, 2018 at the office of the Louisiana State Board of Private Investigator Examiners, 7414 Perkins Road, Suite 120, Baton Rouge, Louisiana. Those members present at the meeting were Mr. Marcal Poullard, Jonathan Mitchell, and Mr. Kennith Landry. Also, present was Executive Director Pat Englade. A quorum was present to continue the meeting.

**II. Approval of Minutes from the September 18, 2018 board meeting**

Mr. Wallace moved to approve the minutes of the September 18, 2018 board meeting. Seconded by Mitchell. All in favor. Motion carried.

**III. Public Comment: None**

**IV. Approval of Applications**

**A. Agency Applicants**

Mr. Wallace made a motion to approve the agency application of **Barbara Bryant.**

Ms. Bryant was not present. Seconded by Poullard. Roll call vote: Poullard yes,

Mitchell yes, and Landry yes. Motion carried.

Mr. Wallace made a motion to approve the agency application of **Aaron Donarski.**

Mr. Donarski was present. Seconded by Mitchell. Roll call vote: Poullard yes,

Mitchell yes, and Landry yes. Motion carried.

Mr. Wallace made a motion to approve the agency application of **Michael Holmes.**

Mr. Holmes was present. Seconded by Poullard. Roll call vote: Poullard yes,

Mitchell yes, and Landry yes. Motion carried.

Mr. Wallace made a motion to approve the agency application of **Ryan Jawetz.**

Mr. Jawetz was present. Seconded by Poullard. Roll call vote: Poullard yes,

Mitchell yes, and Landry yes. Motion carried.

**Page 2 of 4 (Minutes of the September 18, 2018 meeting)**

**Executive Session 9:11am to 9:34am**

Mr. Wallace made a motion to go into executive session to discuss the agency applications of Ms. Consandra Charles and Mr. Mack Wells. Seconded by Poullard. Roll call vote: Poullard yes, Wallace yes, Mitchell yes, and Landry yes. Motion carried.

Mr. Wallace stated that they will discuss the agency application of Mr. Mack Wells.

Roll call vote: Poullard yes, Wallace yes, Mitchell yes, and Landry yes.

Mr. Wallace made a motion to defer the decision on Mr. Mack Wells agency application

until the board receives additional information from Mr. Wells. Seconded by Mitchell. Roll call vote: Poullard yes, Wallace yes, Mitchell yes, and Landry yes. Motion carried.

Mr. Wallace made a motion to defer decision on Ms. Charles agency application until

the board receives additional information from Ms. Charles regarding her investigative experience. Seconded by Mitchell. Roll call vote: Poullard yes, Mitchell yes, Landry yes

and Wallace yes. Motion carried.

Mr. Wallace made a motion to go back in to regular session. Seconded by Mitchell.

Roll call vote: Poullard yes, Wallace yes, Mitchell yes and Landry yes. Motion carried.

**B. Individual Applications**

Mr. Wallace made a motion to approve the Individual applications starting with

Yetta Lee-Porter and ending with Corey Broussard. Seconded Poullard. All in favor.

Motion carried.

**C. Apprentice Applications**

Mr. Wallace made a motion to approve the Apprentice applications starting with

Terri Bitenbender and ending with Nathanael Jones. Seconded by Mitchell. All in favor.

Motion carried.

**Page3 of 4 (Minutes of the November 13, 2018 board meeting)**

**D. Journeymen Applicants**

Mr. Wallace made a motion to approve the Journeymen applications starting with

**Page3 of 4 (Minutes of the November 13, 2018 board meeting)**

Daniel Madere and ending with Emma Giustiniano. Seconded by Mitchell. All in favor. Motion carried.

**V. Financial**

1. **Financial Report**

Mr. Wallace made a motion to approve the financial report that was read by Mr. Wallace. Seconded by Mitchell. All in favor. Motion carried.

1. **Monthly Budget Variance Report ending October 31, 2018**

Mr. Wallace makes a motion to approve the budget variance report ending October 31, 2018. Seconded by: Poullard. All in favor. Motion carried.

1. **Approve Budget for 2019-2020**

Mr. Wallace made a motion to approve the 2019-2020 budget. Seconded by Mr. Poullard.

All in favor. Motion carried.

**VI. Investigatory Officer**

Mr. Wallace made a motion to approve the investigatory report that was read by Ken Landry. Seconded by Poullard. All in favor. Motion carried.

**VII. Old Business**

1. **Journeymen License**

Board discussed the Journeymen license

**VIII. Training**

1. **Approve list of 40-hour course contracts with the College and University’s**

Mr. Wallace made a motion to approve the list of 40-hour course contracts with the Colleges and Universities. Starting with Delgado Community College – New Orleans Campus and ending with South LA Community College. Seconded by Poullard. All in favor. Motion carried.

**Page4 of 4 (Minutes of the November 13, 2018 board meeting)**

**VIII. Training**

1. **Approve list of 40-hour course contracts with the College and University’s**

Mr. Wallace made a motion to approve the list of 40-hour course contracts with the Colleges and Universities. Starting with Delgado Community College – New Orleans Campus and ending with South LA Community College. Seconded by Poullard. All in favor. Motion carried.

**IX. Adjournment**

Mr. Wallace made a motion to adjourn the meeting at 10:13am. Seconded by Poullard.

All in favor.